

Newtown Creek Steering Committee Meeting  
Tuesday, November 21, 2017  
5:00 p.m. – 6:30 p.m. ET

**Attendees**

Lisa Bloodgood  
Sean Dixon  
Willis Elkins  
Kelly MacDonald  
Paul Pullo  
Mitch Waxman

**1. October 11 CAG Meeting Recap**

- The CAG was frustrated with EPA's presentation because it included older, general information rather than specific, recent information from the Remedial Investigation (RI). The CAG was also frustrated that EPA requested direction from the CAG on the content of the RI presentations, because the CAG feels that they have already communicated that information.

**2. Upcoming Steering Committee/EPA Meeting – November 28**

- The Steering Committee plans to develop an agenda for the Steering Committee/EPA meeting and share this ahead of time, so EPA can prepare. This agenda will include discussing 1) the CAG's frustrations with the EPA leadership team, 2) the short-term direction of the cleanup at Newtown Creek and the deadlines set both internally and with the responsible parties, 3) the future schedule and content of EPA's presentations on the RI to the CAG, and 4) the date for the next CAG meeting (likely January or February).
- Willis will follow up with Sean to put together a list of additional specific agenda items.
- Willis will request the presence of the EPA Regional Administrator, Peter Lopez, and the Regional Director of the Emergency and Remedial Response Division, Walter Mugdan, at the EPA/Steering Committee meeting.

**3. CAG Membership**

- The Steering Committee is concerned that general CAG members feel confused or uninformed about what is happening with the CAG and the Newtown Creek site. The Committee wants to improve the engagement of the general CAG members, in part to develop potential future Steering Committee members. Ideas for improving this included hosting 1) an orientation for CAG members only to provide background information, discuss what the CAG is, and discuss the general process of the CAG

and 2) a town hall open to the public for an introduction to the CAG. Both of these meetings are proposed for January or February.

- Mitch plans to prepare materials for the CAG member orientation after Christmas.
- Willis will review the bylaws to ensure it is acceptable to host a meeting for CAG members only.

#### **4. Scheduling for Upcoming Steering Committee Meetings**

- The process for scheduling upcoming Steering Committee meetings has changed in the hopes of increasing attendance and allowing flexibility for members' varying schedules. Kelly will send a Doodle poll every 3 months to determine members' general availabilities for certain times and nights of the week (rather than specific dates). Based on that information, Kelly will send out a Doodle poll to schedule the 3 monthly meetings for that quarter.
- Kelly will email members to schedule the December Steering Committee meeting.

#### **5. Future CAG Meeting Presenters**

- Mitch suggested inviting the NYC Department of City Planning to present at a CAG meeting in 2018 in order to engage other government agencies in this process.